



## MERCY CENTER SPIRITUAL DIRECTION INSTITUTE REFUND POLICY

Mercy Center Refund terms apply to the following long-term programs:

Art & Practice of Spiritual Direction, Years One and Two  
Sacred Journey  
Spiritual Exercises of St. Ignatius

### MERCY CENTER REFUND TERMS:

These terms apply if you have *paid in full*. If partial payment has been made amounts will be adjusted accordingly.

- 1) Withdrawal *in writing* prior to start of program:  
**Charges...**\$50 NON-REFUNDABLE application fee.
- 2) Withdrawal *in writing* prior to November 15th:  
**Charges...**\$50 NON-REFUNDABLE application fee plus 25% of cost of program.
- 3) Withdrawal *in writing* between November 16th and January 31st:  
**Charges...**\$50 NON-REFUNDABLE application fee plus 50% of cost of program.
- 4) Withdrawal *in writing* between February 1st and June 1<sup>st</sup>,  
**NO REFUND.**  
Participant is financially responsible for entire cost of program.

