



CANCELLATION POLICY

**PLEASE READ CAREFULLY
BEFORE REGISTERING FOR A RETREAT**

Cancellations and Refunds

Full payment is due upon registration. Registration deadline is three (3) days prior to retreat.

If you need to cancel your registration for a retreat or program, please provide as much advance notice as possible so that we can offer your place to another retreatant. Registration fees cannot be transferred to another retreat or another person.

If a request for cancellation is received seven (7) or more days prior to the start date of a retreat or program, a refund of the program cost minus a \$50 administrative fee will be issued. If a cancellation request is received less than seven (7) days prior to the start of a retreat, 50% of the program cost will be refunded. Refunds cannot be transferred to another retreat or to another person.

No refund will be given if a retreatant leaves early or arrives late. Out of consideration for others on the waiting list, please make a commitment to attend the entire retreat.

If you have any questions, or if you would like further assistance in registering for Mercy Center's programs or retreats, please contact us at (650) 340-7474.