



RETREAT PAYMENT AND CANCELLATION POLICY

PLEASE READ CAREFULLY
BEFORE REGISTERING FOR A RETREAT

Payment

Full payment is due upon registration. Registration deadline is three (3) days prior to a retreat.

Cancellations

If you need to cancel your registration for a retreat, please provide as much advance notice as possible so that we can offer your place to another retreatant.

If you cannot attend a retreat and wish to transfer your registration to a friend or family member, please contact Mercy Center (7) or more days prior to the start date of the retreat. Registration can only be transferred to another person, not to another retreat.

Refunds

If a request for cancellation is received seven (7) or more days prior to the start date of a retreat, a refund of the registration cost minus a \$50 administrative fee will be issued. If a request is received less than seven (7) days prior to the start of a retreat, 50% of the registration fee will be refunded.

No refund will be given if a retreatant leaves early or arrives late. Out of consideration for others on the waiting list, please make a commitment to attend the entire retreat.

If you have any questions, or if you would like further assistance in registering for Mercy Center's programs or retreats, please contact us at (650) 340-7474.